

GIS Alumni Council Secretary

#GammaSigma accepting applications for the role of Secretary on the GIS Alumni Council Leadership Team! Apply by **Monday, June 28, 2021** to be considered.

The Benefits

- Excellent networking opportunity and visibility with senior leaders in the insurance industry
- Opportunity to serve on the Gamma Iota Sigma Board of Trustees or Advisory Council
- A great opportunity for leadership development and mentoring
- Volunteering for an impactful organization that made a difference in your collegiate years and beyond

Responsibilities & Commitment

The Alumni Council Secretary will:

- Work with Alumni Council President and Vice President to oversee all 24+ Regional Alumni Council Chapters
- Prepare the agenda for monthly Alumni Council meetings
- Take meeting minutes for monthly Alumni Council calls
- Manage the Alumni Council Sharepoint site and email
- Travel for meetings or GIS events (1-3 times/year)
- Commit to a 3-year Alumni Council leadership term with the goal to be promoted to Vice President in Year 2 and President in Year 3

How To Apply

Send an email to Sarah Johnson (SJJOHNS3@travelers.com), Dymphna Menendez (dmenendez@archinsurance.com), Brittany Sakson (brittany.sakson@zurichna.com), and Alyssa Bouchard (Alyssa.Bouchard@gammaiotasigma.org) with the following:

- Resume
- Responses to the following questions:
 - Why do you want to be part of the GIS Alumni Council Leadership Team?
 - How can you add value to the GIS Alumni Council?

Application deadline: Monday, June 28, 2021

Applicants notified of decision: Monday, July 12, 2021