Gamma Iota Sigma

Officer Training: Graduation and Succession Planning

Succession Planning

Start Early!

- Promote leadership opportunities within your chapter every semester.
- Finalize succession planning at the beginning of the semester, so incoming officers have a chance to shadow the outgoing officers.
- Officers can be selected in various ways: Member vote, Appointment by Advisor & President, Combination of election and appointment, Outgoing leadership team based on application and interviews, etc.
- Use any method that works for your chapter!

Centralized Documentation

- Use an online file sharing system, such as Google Drive.
- Store all officer planning information & documents online.
- Ensure the incoming officers have access to the online file system.

Decide Your Legacy

- Determine your mission as a leadership team.
- Have clear and attainable leadership-specific goals.
- Strive for sustainable chapter growth.
- Mentoring underclassmen can help inspire and build future chapter leaders.

Graduation

They've Graduated. Now What?

- Utilize the Alumni Contact Info Spreadsheet to collect data of all your graduating GIS members.
- Attach the spreadsheet to your November MCR (in the Fall) and April MCR (in the Spring) for maximum MCR points.
- Promote #GammaGear from the GIS Store, including graduation chords.

Alumni Involvement Programs

- Mentorship Programs.
- Alumni Fundraising/Donations.
- Mock Interviews/Resume Reviews.
- Philanthropic Events.
- GIS Alumni Week (June).

Alumni Council Chapters

- Graduates can join an Alumni Council and utilize the rapidly expanding network as a resource.
- Encourage your graduates to review and bookmark the Alumni webpage.
- Invite recent graduates to return as speakers in your upcoming events.

VIRTUAL TIP:
Creating a Gmail account for your chapter will enable a plethora of online tools (such as Google Drive & Google Forms) and will keep record of all emails and documents for future chapter officers to utilize.